

INTERNATIONAL COMPLIANCE GROUP INC. issues marks corresponding to the relevant standard for which approval has been granted through a Certificate of Registration. The certification mark (INTERNATIONAL COMPLIANCE GROUP INC. Certification Shield) corresponds to the ISO 9001 or additional standards as amended.

Additional information is included in INTERNATIONAL COMPLIANCE GROUP INC.'s Rules of Registration.

In addition to the rules [described](#) in this document, please refer to Document Nu. MP-BE003-19 issued by the Entidad Mexicana de Acreditación, A.C. (EMA) which controls the use of the Accreditation Mark [and states that accredited Certification Bodies will not allow to their certified clients to use the accreditation symbol under any circumstances.](#)

To ensure that the correct markings are used the following rules shall be followed by all companies who receive certification through INTERNATIONAL COMPLIANCE GROUP INC.:

1. Display the marks in the appropriate form, size and color of the original file provided by ICG.
2. Print the organization's certificate number under the mark.
3. The mark should be no larger than 1.0 inch when printed in letter-sized stationary but may be scaled in larger paper sizes provided the proportions remain the same.
4. The user may apply embossed, relief, or die-stamped versions of the mark. ICG marks may not be used as watermarks.
5. Marks can be reproduced electronically, such as in internet websites, provided:
 - User confirms the display quality of the mark in desktop monitors, laptops as well as in mobile devices to ensure the integrity of the mark.
 - the certificate number is printed under the mark.
 - the mark is reproduced without software touch-ups of any kind and no degradation and/or distortion occurs.
 - Only original files are used and scaled; redrawing is not permitted
6. When a background style requires the use of reversed-image versions of the [certification mark](#), new files must be requested from ICG. In all cases the organizations' certificate number shall be printed center justified underneath the [certification mark](#) and must observe all other conditions.
7. Detailed attention must be given to avoid any misleading connotations arising from the use of our mark. Users of the mark may not identify products, process or services not included in the scope of the certification as certified.
8. Holders of a certificate:
 - a) Shall not make, use or permit any misleading statement and certification document.
 - b) May use the provided mark in the manner prescribed, on stationery and marketing materials as well as other relevant documents.
 - c) Should not use its certification in such a manner that would bring ICG and/or system into disrepute and loose public trust.
9. The term 'marketing material' shall not include notices, labels, documents or written announcements affixed to or otherwise appearing on goods or products, unless the goods or products have been manufactured under an accredited product conformity scheme. This restriction shall also apply to primary (e.g. blister packs) packaging, promotional products and test certificates / certificate of analysis.
10. Product packaging is considered as that which can be removed without the product disintegrating or being damaged. Accompanying information is considered as separately - available or easily detachable. Type labels or identification plates are considered as part of the product. It is ensured that the statement shall in no way imply that the product, process or service is certified by this means. The statement includes reference to:
 - a) identification (e.g., brand or name) of the certified client.
 - b) the type of management system (e.g., quality, environment) and the applicable standard.
 - c) ICG name in the certificate.
11. Upon suspension or withdrawal of its certification, the use of INTERNATIONAL COMPLIANCE GROUP INC. mark shall be discontinued from all advertising matter, stationery, among others, that contain a reference to certification. The use of logo on all stationery and marketing material shall be amended if the scope of certification is reduced.
12. Upon reduction in scope, advertising materials shall be amended to reflect the new scope.



OTHER RESTRICTIONS ON THE USE OF THE MARKS

1. The **certification** marks shall not be displayed on vehicles, except in marketing material containing an **certification** mark as part of a larger advertisement, provided the mark is used in the marketing material in accordance with the conditions detailed elsewhere in this information sheet.
2. The **certification** marks shall not be displayed on buildings and flags.
3. **Certification** marks may be displayed on internal walls and doors, and on exhibition stands.
4. **Certification** marks shall not be used:
 - a) in such a way as to suggest that INTERNATIONAL COMPLIANCE GROUP INC. has certified, or approved, any product or any service supplied by a licensee of a mark, or in any other misleading manner
 - b) in such a way as to imply that EMA accepts responsibility for activities carried out under the scope of accreditation and/or certification.
 - c) by certified clients to laboratory test, calibration or inspection reports or certificates.
5. **ICG** shall ensure that **it audits** the use of national accreditation marks by their certificate holders. Conditions for the use of the marks by such certificate holders are given in these rules.
6. Reproduction of the marks shall be based on original versions supplied by ICG at the time of certification, to which certificate holders must add their certificate number.

INTERNATIONAL COMPLIANCE GROUP INC. will take action and deal with incorrect references to certification status or misleading use of certification documents, marks or Audit reports. The action may include requests for correction and corrective action, suspension, withdrawal of certification, publication of the transgression and if necessary legal action.

UPDATES

ICG makes publicly available the current version of this Policy through its official website: www.ic-group.com/

ICG will notify to certified companies about any update of this Policy.

DOUBTS AND COMMENTS

In case you are in a doubt about use and/or application of ICG's mark, Accreditation Bodies and/or Owner Schemes symbols, you can make contact to:

President and Vicepresident

Phone: +1 619 990 0101

Email: gil.llanes@ic-group.com; maryann.llanes@ic-group.com

END OF POLICY